

HISTORIC PRESERVATION COMMISSION

APRIL 11, 2006

7:10 P.M.

1. Call to Order.

Bob Kelley called the meeting to order at 7:02 p.m.

2. Roll Call.

☒ Bob Kelley

☒ Laura Cole

☒ Clyde Polson

☒ Gary McCarthy

☒ Mike Cowen

☒ Amy Fredrickson

3. Adopt Agenda.

Clyde moved to adopt the agenda. Mike seconded. Motion carried.

4. Recess to Executive Session

Clyde moved to recess to executive session. Gary seconded. Commission recessed at 7:03 p.m.

Pursuant to A.R.S. #38-431.03 (A) (3), the Historic Preservation Commission will hold and Executive Session to discuss personnel matters

A paper ballot vote was taken to elect the Commissioner for the empty Commission seat. Commissioner Cole recused.

Reconvene Regular session.

Mike moved to reconvene the regular session. Gary seconded. Regular session resumed at 7:07 p.m.

5. Announcement of new Commissioner

Bob announced the new Commissioner, Norma McDowell, and the new alternate Joe Johnson. Norma will take her seat after her appointment by Council.

6. Approval of minutes of March 15, 2006.

Amy moved to approve the minutes of March 15, 2006. Gary seconded. Motion carried.

7. Call for public comment on items not on the agenda.

Yvette Villeneuve, a new resident, offered her expertise regarding document preservation. She gave the commissioners handouts regarding photo preservation. She will fill in an application to join the Commission in the future and is interested in the Historic Society.

8. **Presentation of historic documents from the Red Garter: Amy Frederickson**
Amy introduced Suze Cebek, from the Red Garter who said John Holst has some building permits and zoning documents from the early 1900's and he would like to make them available to the public for research. She will bring in copies for the May meeting.

She also announced the "Ghost Tour" has been established starting 6/21/06 at 7:45 pm. It will be a walking tour to haunted buildings in the District.

9. **Presentation of Code Enforcement issues: Tim Pettit**
Tim outlined the building permit process, saying that all requests in the District are referred to the Commission to be signed off first. If there are violations the Commission should bring to his attention and he will follow up. Phil Langston, code enforcement officer, said not having the Commission's approval is not a violation of the code and if a sign doesn't change size it doesn't require a permit to change color. Tim said the Commission should make it known the advantages to coming through the Commission so they understand the benefits and importance of the District. Bob said they get de-listed from the National Registry if they don't comply. Mike said we need to work with people to stick to the guidelines and we don't want to be too tough. Being registered is good for property values and we have to draw a line on noncompliant improvements to protect the District's value. Tim will continue to encourage people to come through the Commission.
10. **Discussion and Decision of notice board at the Grand Canyon Hotel: Amy Frederickson**
Amy passed pictures of the notice board and said the all the announcements taped in windows is tacky. There is no permit required to put up the board. Gary said this is a good public service. Tim Pettit said we need a standard criterion for approvals so people don't put up aluminum frames. Carolyn Smith said this is similar to approving colors on a sign, decide the parameters for everyone. Bob asked if there was any precedent for notice boards. Mike said they used to hammer notices directly into the walls. Clyde suggested requiring wooden frames and setting a size limit. Mike moved to table this item until May to give Commissioners time to come up with requirements. Gary seconded. Motion carried.
11. **Discussion and decision regarding the sign request for the Arizona 9 Motel: William Miller & Cary Barr**
Bob said this motel is going to have a 50's theme. Amy moved to approve the new color for the existing sign. Clyde seconded. Motion carried.

- 12. Discussion and decision of the request for addition of a porch at 325 W. RR Ave: Brad Richmann**
Brad was not in attendance. Bob said we need input regarding the porch addition. It must change to fit the building. Tim Pettit will give Brad a 30 day abatement notice and will take it to Council if Brad doesn't comply. Mike moved to table the item. Amy seconded. Motion carried.
- 13. Discussion and decision of request for an awning & sign for the Grand Canyon Coffee and Cafe: Tony James**
Tony is asking to put up awnings, flower boxes and a menu board. Tim Pettit verified that the awnings would count as signage if the business name was on them. The name on the windows doesn't count. Everyone like the look of the awnings, but were concerned about additional signage. Gary moved to approve the awnings without the name since that is excess signage, without lights and conforming to building code. Mike seconded. Motion carried.
- 14. Discussion and decision of request for a sign for Java Cycle: Troy Troutman**
This sign is just adding some color, size and shape remain the same. Amy moved to approve the change. Clyde seconded. Motion carried.
- 15. Discussion and decision of request to change the door at Whistle Stop Books: Mia McCarthy**
Mia was not in attendance and no documentation was submitted. Amy moved to table the item. Gary seconded. Motion carried.
- 16. Discussion and decision of the role of the Historic Society and rules for its formation**
Harriet Lockwood and Amy are going to a grant workshop on the 13th and will get suggestions for uses of the funds. We would like to get a consultant to point the Commission in the right direction for functional issues and fund raising. Bob said this is a Society not part of the Commission. Norma McDowell suggested we get rules from other cities. Amy moved to form the Williams Historical Society and to get some bylaws from Jerome. Laura seconded. Motion carried.
- 17. Main Street updates**
NONE
- 18. Abatement issues.**
NONE

19. Staff Reports

Tim Pettit said all remodels will require sprinklers which require Fire Dept. Connections (big red pipes in the front of the building). They can't be moved to the back as the fire trucks can't access through the alleys. Phil Langston suggested we require an historic look for the pipe and the attached sign. Tim suggested we check with other historic districts on how to handle this. This is a safety issues and not available to waiver.

Tim asked the Commissioners to report any violations observed in the District to him for follow up.

Carolyn said the Walking Tour brochures are being reprinted by the Chamber.

20. Adjourn.

Amy moved to adjourn. Laura seconded. Meeting adjourned at 8:24 p.m.

Bob Kelley

Carolyn Smith